LTAP
Local Technical
Assistance
Program

WSDOT's Highways & Local Programs LTAP Center presents:

Contract Specification Writing
[(LAG Manual Chapters 42-46)](#)

Two more classes will be scheduled soon in Jan-March 2013!

(*The phone numbers above are receptionist numbers and can be used in case of emergency to contact a student in a class)

Cost: $75   **Time: 8:00 a.m. to 5:00 p.m.**   **Class Size: 30**

Instructor
Steve Boesel, retired WSDOT and current consultant specializing in contract specification preparation and review, plan review, and estimate preparation. He has over 40 years experience in highway design and construction.

Target Audience
Local agency personnel or consultants involved in the writing, reviewing or enforcing of contract specifications.

Course Description
This class will provide guidance and methods for writing consistently clear, concise, complete and well formatted contract special provisions. It will provide a thought process that can be used when writing or reviewing contract specifications to ensure the greatest possibility for a successful bid and a successful construction project.

Registration
Please register on-line using this link: [LTAP Training On-line Registration Form](#).

Fill in the requested information, select your class from the list, then press "Submit." You will receive an e-mail notification with driving directions to the training site when we process your request. If you do not receive this e-mail notification within a day or two, you may not be registered and should contact us by phone.

Confirmation letters are e-mailed prior to the class. If you are unable to attend, someone else from your agency may attend in your place.

Questions
Course content questions, please contact Steve Boesel at sboesel@writespecs.com

For other questions on this training, for registration assistance, or for cancellations contact Judy McDonald at (360) 705-7809 or McdonJT@wsdot.wa.gov

**Washington State
Department of Transportation**

Disability accommodations provided upon request.

Visit the
Washington State LTAP Center's Web Page:
http://www.wsdot.wa.gov/localprograms/ltap/

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